



**HOW TO EARN CONTINUING EDUCATION UNITS
THROUGH THE CALIFORNIA ESCROW ASSOCIATION**
Effective January 2006

- Continuing Education Unit (CEU)
- 1 CEU = 1 hour of education
- You must be in attendance in order to obtain unit

OPPORTUNITY	PROOF/NOTES	NUMBER OF CEU'S POSSIBLE
California Regional Dinner (Membership) meeting	<ul style="list-style-type: none"> ▪ Education portion of Meeting only. ▪ 502 Form signed by Region OR scanning in/out pursuant to guidelines 	1 CEU
California Regional Dinner (Membership) meetings with Workshop	<ul style="list-style-type: none"> ▪ Education portion of Meeting only. ▪ 502 Form signed by Region OR scanning in/out pursuant to guidelines 	CEU'S = actual Education time
Regional Board of Directors Meetings	<ul style="list-style-type: none"> ▪ For regularly scheduled board meetings only. ▪ 502 Form signed by Region OR scanning in/out pursuant to guidelines 	1 CEU for attendees
General membership meetings at CLTA, FEA, Escrow Institute, EAFC	<ul style="list-style-type: none"> ▪ Whether as a member or as a guest ▪ 502 Form signed by designated PD representative OR scanning in/out pursuant to guidelines. 	1 CEU
Workshops/Seminars/Conferences: AEA, CEA, Nor-Cal, Escrow Institute, CLTA or any CEA approved/accredited organization	<ul style="list-style-type: none"> ▪ Scanning in/out pursuant to the guidelines OR provide certificate. 	CEU's = Actual hours attended
Board of Directors Meetings: CEA/AEA	<ul style="list-style-type: none"> ▪ Scanning in/out pursuant to guidelines 	2 CEU's
CEA PD work session	<ul style="list-style-type: none"> ▪ CSEO's ONLY 	1 CEU
CEA Legislative Day	<ul style="list-style-type: none"> ▪ Scanning in/out pursuant to guidelines 	1 CEU

OPPORTUNITY	PROOF/NOTES	NUMBER OF CEU'S POSSIBLE
AEA Webinars		<i>CEU's = Actual hours attended</i>
Passing CSEO Exam		6 CEU's
Passing CEO Exam		6 CEU's
Passing CBSS Exam		2 CEU's
Passing CMHS Exam		2 CEU's
Passing CEI Exam		2 CEU's
Passing CET Exam		3 CEU's
Proctor PD Exam	<ul style="list-style-type: none"> ▪ <i>Must be a CSEO to proctor</i> ▪ <i>Maximum of 3 CEU's</i> 	1 CEU per section proctored (3 CEU's max)
Notary class	<ul style="list-style-type: none"> ▪ <i>Photocopy of Notary Commission</i> 	3 CEU's
CEA On-line Education	<ul style="list-style-type: none"> ▪ <i>Certificate of Completion</i> 	CEU – as designated per course
AEA Member State Dinner meeting	<ul style="list-style-type: none"> ▪ <i>Regional proof to be submitted with 502's</i> 	A max of 1/3 of credits earned during the 3 yr cycle
Speakers/Instructors for workshops and seminars (i.e. AEA, CEA, any regional, Escrow Institute, CLTA, any CEA accredited/approved organization).	<ul style="list-style-type: none"> ▪ <i>502 Form signed by Region OR scanning in/out pursuant to guidelines</i> 	CEU's – Double credit earned for actual hrs taught