

INSTRUCTIONS FOR COMPLETING PD FORM 502

- 1. Fill in this section completely.**
- 2. Use credits earned in the same year only. Use a separate 502 form for each year submitted.**
- 3. If you submit credits that were earned prior to the current year, you must include the \$40 administrative fee.**
- 4. Total all credits submitted.**
- 5. YOU MUST SIGN THIS FORM**
- 6. Use the date you signed the form**
- 7. YOU MUST ATTACH ALL 501 FORMS (with original signature and stamp - no copies) WHEN SUBMITTING THIS 502 FORM.**